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| <ul style="list-style-type: none">• Financial Advisor• Accountant | <ul style="list-style-type: none">• Accounts Manager• Public Relations Manager |
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Summary of Work Experience:

Business professional with over 20 years of experience in managing high profile business accounts and providing investment advice on both individual and corporate levels.

Financial Advisor April 2024 to Present

Etelaat Pardazan Pars – Tehran, Iran

- Providing consultation on the Company's monetary transactions.
- Offering strategic advice on products and services, such as investments, and debt management tools.
- Regular reviewing of the accounts and plans in anticipation of economic changes.
- Analyzing financial data to develop strategies for meeting Company's financial goals.
- Performing market research to stay current with financial trends.
- Preparing financial documents, such as income projections and investment reports.
- Training new hires, interns and junior accountants on the Company's best practices.

Freelance Accounting 2023 to 2024

Tehran, Iran

- Providing accounting and wealth management services for individuals and startup businesses.

Financial Public Relations Manager 2021 to 2023

Iran Air International, Tehran, Iran

- Managing and liaising with Marketing Team to ensure consistency in public relations efforts.
- Identifying and analyzing the Organization's corporate image to create and execute strategies to enhance the Airport's corporate image with all relevant stakeholders to maintain cooperative relationships.
- Maintaining compliance with all rules and regulations in the financial industry

Accountant 2005 to 2021

Iran Air International, Tehran, Iran

- Managing all accounting transactions and preparing budget forecasts.
- Publishing financial statements and handling monthly, quarterly and annual closings.
- Reconciling accounts payable and receivable.
- Ensuring timely bank payments.
- Computing taxes and preparing tax returns.
- Managing balance sheets and profit/loss statements.
- Reporting on the Company's financial health and liquidity.
- Auditing financial transactions and documents.
- Moving money from accounts per industry and federal regulations.

Accountant 2003 to 2005

Noshad Ghatre Talayi Company, Tehran, Iran

Assistant Accountant 2002 to 2003

Polymeri Hormozgan, Tehran, Iran

Education:**Bachelor of Accounting**

2005

Tehran University of Science and Culture, Tehran, Iran

Certificates and Achievements:

- Certificate of Mechanized Accounting from Industrial Management Organization 2004
- MS-Excel from Industrial Management Organization 2005
- Human Factors from Engineering & Maintenance Training Department of Iran Air 2007
- Basic Passenger Services from Ground Services & Safety Training of Iran Air 2008
- Electronic Correspondence Course from General Training of Iran Air 2009
- Ground Safety from Ground Services & Safety training of Iran Air 2013
- Dangerous Goods Reg. (cat 9, cat 12) from Ground Services & Safety Training of Iran Air 2013
- Complementary office General Training of Iran Air 2013
- IELTS On Computer General Training Overall Score 5.5 2025
- Preparing Canadian Income Tax Returns of Canadian Tax Academy 2025

Areas of Competence, Skills and Attributes:

- Providing Financial Advice
- Accounting
- Management of Offices
- Handling All of Staffs in Office
- Document Filling
- Highly Proficient in Microsoft Office (Word, Excel)
- Languages: English (Advanced), Persian (Fluent)
- Other Skills & Interests: Highly Skilled Researcher

Interests and Hobbies:

Management, Creative Organization, Executable Planning, Meeting New People, Learning Languages, Traveling, Swim, Writing, Proof Reading